

## Timer Instructions We the People Competitions

### **Timer Duties:**

- You will receive your stopwatch and time sign during the morning training session.
- Report to your assigned hearing room and ensure that the room arrangements are satisfactory.
  - The timer's chair should be placed so that the judges, teacher, and students can see your time signals.
- The students are allowed 4 minutes for the opening statement and 6 minutes for unscripted follow-up.
- Begin timing **when** the students begin their formal presentation.
- After three minutes of formal presentation, hold up the one-minute warning sign. Make sure that the students and judges see it. No verbal warning given.
- After four minutes, flip the sign over to "Time." Judges may allow students to finish their statement before they begin asking follow-up questions. If students fail to use the allotted time of four minutes for their formal presentation, the follow-up question period begin. It is not necessary to call "Time."
- Allow stopwatch to run during entire hearing including the asking of follow-up questions. You should hit start once (when the students begin the formal presentation) and stop once (when the hearing is completed after the follow-up questions).
- When your watch reads 9 minutes (5 minutes into the follow-up period), hold up the one-minute warning sign.
- After ten minutes, flip the sign over to "Time." The judge may allow the students to finish what they're saying if you flash "Time" while they are speaking.
- Repeat the process for each hearing.
- Immediately after the hearings end, return stopwatches and signs to the designated volunteer break space.